

NOTICE TO EMPLOYEES: THIS EMPLOYER IS REGISTERED UNDER THE CALIFORNIA UNEMPLOYMENT INSURANCE CODE AND IS REPORTING WAGE CREDITS THAT ARE BEING ACCUMULATED FOR YOU TO BE USED AS A BASIS FOR:

UNEMPLOYMENT INSURANCE (Paid for entirely by EMPLOYERS' taxes)

- **WHEN YOU ARE UNEMPLOYED, OR WORKING LESS THAN FULL TIME, AND READY, WILLING, AND ABLE TO WORK, YOU MAY BE ELIGIBLE TO RECEIVE UNEMPLOYMENT INSURANCE BENEFITS.**

If you are within California, call: English 1-800-300-5616, Spanish 1-800-326-8937, Chinese 1-800-547-3506, or Vietnamese 1-800-547-2058.

If you are outside California, but within the United States, Canada, Puerto Rico, or the Virgin Islands, call 1-800-250-3913.

NOTE: Mondays are our busiest days. For fastest service, call Tuesday through Thursday. If you are calling to open a claim, you must call by Friday to receive credit for the week.

and

STATE DISABILITY INSURANCE (Paid for entirely by EMPLOYEES' contributions)

- **WHEN YOU ARE UNABLE TO WORK BECAUSE OF SICKNESS, INJURY, OR PREGNANCY, YOU MAY BE ELIGIBLE TO RECEIVE DISABILITY INSURANCE BENEFITS.**
 1. If this firm operates under an approved Voluntary Plan of Disability Insurance and you have chosen to be covered by it, claim forms should be obtained from your employer.
 2. For State Disability Insurance, claim forms may be obtained from your doctor, hospital, or directly from any California State Disability Insurance (SDI) Office. The Claim for SDI Benefits, DE 2501, must be mailed within 49 days of the first day of your disability if you are to receive credit from the time you first became disabled.
 3. Your employer must provide a copy of "State Disability Insurance Provisions," DE 2515, to each newly hired employee and to each employee leaving work due to pregnancy or nonoccupational sickness or injury.

FOR MORE INFORMATION ABOUT SDI BENEFITS, CONTACT A DISABILITY INSURANCE CUSTOMER SERVICE CENTER AT 1-800-480-3287. FOR TTY (NON-VOICE) ACCESS, CALL 1-800-563-2441.

NOTE: SOME EMPLOYEES MAY BE EXEMPT FROM UNEMPLOYMENT AND DISABILITY INSURANCE COVERAGE.

FILE YOUR CLAIM PROMPTLY. YOU MAY LOSE BENEFITS TO WHICH YOU WOULD OTHERWISE BE ENTITLED IF YOU DELAY IN FILING YOUR CLAIM.

IT IS ILLEGAL TO MAKE A FALSE STATEMENT OR TO WITHHOLD FACTS TO CLAIM BENEFITS.

FOR ADDITIONAL GENERAL INFORMATION VISIT OUR INTERNET WEB SITE AT www.edd.ca.gov